

Studierendenwerk Karlsruhe
Anstalt des öffentlichen Rechts
Housing Departement
Adenauerring 7 (Studentenhaus)
76131 Karlsruhe
Visiting hours:
Mon – Fri 10.30 - 12.00
Thu also 13.30 - 15.30

Phone: 0721 6909-200
(Mon – Thu app. 7.30 - 15.30, Fri app. 7.30 - 14.30)
(please do **not** call during the visiting hours if possible!)

Fax: 0721 6909-290
Internet: <http://www.sw-ka.de>
E-Mail: wohnen@sw-ka.de



APPLICATION FOR DORMITORIES IN KARLSRUHE

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The Studierendenwerk Karlsruhe is responsible for the social assistance and support from state or state approved universities/colleges in Karlsruhe and Pforzheim.

Please submit this application not earlier than 6 months before the desired move-in date.

Submitting an application does not entitle you to receive a room in a dormitory of the Studierendenwerk Karlsruhe. If there are no rooms available, your application will be added to a waiting list (the wait can be up to 1-2 semesters); **You only will be contacted if we are able to offer you a room/flat.** The selection will be made in accordance with certain requirements of the terms of use, particularly according to social factors. You can only apply for those dormitories in Karlsruhe (*not* for Pforzheim!) listed on page 2.

Please fill out the form completely! An incomplete form could lead to a rejection of the application.

The rooms and flats in the dormitories in Karlsruhe are primarily intended for in Karlsruhe registered students. You can however also apply for accommodation before the official registration (maximum 6 months prior). If your situation changes (for instance you find other accommodation or you plan not to study in Karlsruhe), or your contact details will change/changed (address / telephone number), please let us know.

This application is valid for 6 months from the date of receipt by the Studierendenwerk Karlsruhe.

If, during these 6 months, you do not receive an accommodation in a dormitory, you may submit a repeat application. After 6 months, your application will be automatically removed from the waiting list and destroyed.

*By submitting this application, you affirm that **all** information given here or later to the Studierendenwerk Karlsruhe is **accurate and complete**, and you agree to provide evidence of these claims if necessary. You are aware that, in cases of false or incomplete information, the application can be denied or agreements may be terminated without notice.*

In the following application we ask you for characteristics and data, which helps us to find a suitable room for you. You do not have to give this information. They are voluntary. Without this information we may offer you a room that might not be suitable for you.

We ask you about your nationality because we strive for a fair mix of nationalities in our housing groups. We ask for a disability, so that we can offer you a suitable room depending on the type of disability. The number of your children is required, so that we can offer you a correspondingly large apartment. Specifying whether you will apply or receive BAföG (student loan) is important because BAföG beneficiaries are preferred when allocating rooms. Even if you receive orphan's pension, your chances of getting a room are higher. We may request the certificates of receiving BAföG, orphan's pension or have severe disability to prove your information. You can also attach them to the application or send them to us through other ways, eg. in digital form. All in all, the information about the financing of your studies is necessary because according to the terms of use for the dormitories of the Studierendenwerk Karlsruhe, the residential entitlement does not apply if the funds available to you monthly exceed one and a half times the required rate according to the Federal Training Assistance Act (BAföG).

With your signature you confirm that you agree with the electronic processing of your voluntary information and that you have read the privacy policy of the Studierendenwerk Karlsruhe <http://www.sw-ka.de/en/datenschutz/> and the terms of use for the dormitories of the Studierendenwerk Karlsruhe http://www.sw-ka.de/en/wohnen/wohnheime_ka/.

Date

Signature

Eing.: _____ Stat.: Angeb. _____ bis _____ MV _____ WB _____

AK: ① ② ③ ④ ⑤ NZVVL

KA

(Karlsruhe)

➤ **PLEASE FILL IN THE APPLICATION FROM HERE IN BLOCK LETTERS !:**

<input type="radio"/> 1. Application <input type="radio"/> 2. Application <input type="radio"/> 3. Application <input type="radio"/> Re-entry	Possible move-in <input type="radio"/> immediately <input type="radio"/> from (Date) _____ . 20 ____ <i>*Wohngruppe/Wohngemeinschaft= apartment sharing community, see also „Info Wohnen in Karlsruhe“</i>	<input type="radio"/> Single room in WG* <input type="radio"/> with bathroom (<i>only T8-36</i>) <input type="radio"/> Apartment (+ kitchen, bathroom) (<i>B11+J2+N18+20+T14</i>) <input type="radio"/> Flat (for families/couples) (<i>only W36+W7+A7</i>) <input type="radio"/> Double room (= 2 rooms) in WG* (<i>R20+A7</i>) <input type="radio"/> Wheelchair-room (<i>only WAA11+K7</i>)	<input type="radio"/> furnished <input type="checkbox"/> unfurnished <input type="checkbox"/> No matter if un-/furnished
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Desired period of residence: ☐ as long as possible until _____ (Date/End of semester)**Dormitories furnished** (You can tick several boxes):

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Adenauerring 7 | <input type="checkbox"/> Am Schloss Gottesau 1 | <input type="checkbox"/> Bernhardstr. 11 | <input type="checkbox"/> Beuthener Str. 6 |
| <input type="checkbox"/> Englerstr. 14 | <input type="checkbox"/> Josef-Schofer-Str. 2 | <input type="checkbox"/> Klosterweg 7 | <input type="checkbox"/> Nancyst. 18, 20 |
| <input type="checkbox"/> Nancyst. 24 | <input type="checkbox"/> Rudolfstr. 20 | <input type="checkbox"/> Tennesseeallee 8 | <input type="checkbox"/> Tennesseeallee 14 |
| <input type="checkbox"/> Tennesseeallee 20, 28, 36 | <input type="checkbox"/> Waldhornstr. 36 | <input type="checkbox"/> Willy-Andreas-Allee 11, 15, 17 | <input type="checkbox"/> Zähringerstr. 4 |

☐ **furnished, no matter where****Dormitories unfurnished** (You can tick several boxes):

- | | | | | |
|---------------------------------------|--------------------------------------|--|---|---|
| <input type="checkbox"/> Adlerstr. 41 | <input type="checkbox"/> Nancyst. 24 | <input type="checkbox"/> Rudolfstr. 20 | <input type="checkbox"/> Rintheimer Querallee 2 | <input type="checkbox"/> Wolfartsweierer Str. 7 |
|---------------------------------------|--------------------------------------|--|---|---|

☐ **unfurnished, no matter where**

Last name (with diacritics): _____ **First name:** _____ ☐ male ☐ female
born on: _____ [DD.MM.YYYY] **in** (City, country): _____ **nationality:** _____

Please fill in here if you want to rent together with your partner/spouse an apartment, and attach an **additional** application for the partner/spouse.

Spouse's/partner's last name: _____ **Spouse's/partner's first name:** _____ ☐ male ☐ female
born on: _____ [DD.MM.YYYY] **in:** _____ **nationality:** _____

The information in **this** field is optional: ☐ unmarried ☐ married ☐ with spouse/partner in Karlsruhe
 number of children _____, _____ of them in Karlsruhe

Home address:	Street: _____	Message should be sent to: <input type="radio"/> Home address <input type="radio"/> Semester address Fax: _____
Phone: _____	Postal code, city _____	
Semester address:	Street: _____	
Phone: _____	Postal code, city _____	
	Mobile: _____	
	E-Mail: _____	

The ☐ winter semester 20____ ☐ summer semester 20____ is my ____ . university semester
 I am ☐ beginner student ☐ student changing from another university ☐ student returning to university
☐ trainee ☐ in Studienkolleg ☐ graduate student ☐ exchange student from the university: _____

My university / educational institution:

_____ Karlsruhe internship in which semester? _____

Aim: ☐ Bachelor ☐ Master ☐ Diploma ☐ State examination ☐ PhD ☐ _____I('ve) already live(-d) in a **student dormitory** ☐ no ☐ yes, in _____**I finance my studies through (per month including rent)**

Parents/Spouse/Partner € _____	Pension/BVG € _____
Scholarship € _____	Other income/Salary € _____
BAföG(student loan) € _____	BAföG <input type="radio"/> requested <input type="radio"/> will be requested
Educational loan € _____	Sum EURO : _____

Please do not fill

We recommend that each be accompanied by a copy, as proof.

I am **physically disabled:** ☐ no ☐ yes, with _____ % **Type of disability:** _____

Presentation of special hardships (on a separate sheet). **No** special hardship cases are: Long distance to place of residence; currently soldier/doing civilian service; 1.semester; the desire to live in the dormitory or to make new contacts.

☐ I drive currently to the university each day from _____ to Karlsruhe.

I'm interested to rent a car/motorcycle parking spot at „my“ dormitory: ☐ yes
 (* *only B11, B6, J2, K7, N18-20, N24, R20, T8-36, W36, WAA*) ☐ at the dormitory _____

I'm interested to rent a bicycle box at „my“ dormitory: ☐ yes
 (* *only B11, B6, N18-20, N24, R20, T8-36, W36, WAA*) ☐ at the dormitory _____

Please sign on Page 1!

Status: 23.5.2018 (Print from 16.08.2018) .